



Downton Church of England VA Primary School

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Headteacher: Mrs Paula Carlton BA (Hons) QTS NPQH

Deputy Headteachers: Mrs M Ford BA (Hons) & Mrs A Bates BSC (Hons)



Friday 7th July 2023

Dear Parents,

SENCO Update

It is with regret that I must inform you of the unexpected departure of Miss Mansell from our school. Despite her relatively short tenure, her contributions to the well-being and development of our SEN children have been remarkable. Through her dedication and expertise, she has established excellent and robust processes and procedures that have significantly benefited our students. We are grateful for her commitment and wish her every success in her future endeavours.

On a positive note, I am delighted to announce that Mrs Butler, an experienced SENCO who is already an integral part of our EYFS team, will be assuming the responsibilities previously held by Miss Mansell starting from September. Mrs Butler's familiarity with our school community and her expertise in special educational needs make her the ideal candidate for this role. She will work closely with Miss Mansell next term to ensure a seamless transition and to uphold the high standards we have set for our SEN provision.

As always, our priority remains the well-being and academic progress of our students, particularly those with special educational needs. We are confident that Mrs. Butler's experience and dedication will further enhance the support and guidance we provide to our SEN children. We will continue to work collaboratively with parents and other stakeholders to ensure that each child receives the personalized care and attention they deserve.

If you have any questions or concerns regarding this transition, please do not hesitate to contact us. We value your ongoing support and look forward to a successful and fulfilling academic year ahead.

If you have any questions or concerns regarding these staffing changes, please do not hesitate to reach out to us. We value your continued support and collaboration as we strive to provide the best possible education for your children.

Yours sincerely,

Paula Carlton
Headteacher

