



# Downton Church of England VA Primary School

Gravel Close, Downton, Salisbury, Wiltshire SP5 3LZ

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Headteacher: Mrs Paula Carlton BA (Hons) QTS NPQH

Deputy Headteachers: Mrs A Bates BA (Hons) QTS & Mrs M Ford BA (Hons) QTS



Friday 23<sup>rd</sup> June 2023

## Parents Evening

Dear Parents,

It's hard to believe that this school year is already coming to a close and it is that time once again for our end of year Parents Evenings.

Parents Evening will take place over two evenings, both evenings being held in person. We will continue to use the Parents Evening system for bookings which allows you to choose your own appointment times with teachers.

These 10 minute appointments will give you the opportunity to discuss your child's progress with their class teacher and any gaps within their learning. When booking your appointment, there is a comments box where you can add a note for the class teacher ahead of the meeting should you wish to.

We ask that if you have a more complex matter you would like to discuss with your child's teacher that this is arranged for a separate time in order for the meetings to run on time.

To make an appointment, please follow this link: <https://downtonpri.schoolcloud.co.uk/> - please note that bookings will open at 7pm this evening, Friday 23<sup>rd</sup> June.

All class teachers will be available from 3:30pm – 6:00pm on Monday 3<sup>rd</sup> July and Thursday 6<sup>th</sup> July.

Class	Monday 3 <sup>rd</sup> July	Thursday 6 <sup>th</sup> July
Squirrels	Mrs Barclay	Mrs Butler
Hawks	Mrs Rhoades	Mrs Thomas
Owls	Miss Sadler	Mrs Johnson

*\*Schoolcloud may show that both teachers for Squirrels, Hawks and Owls classes will be present, however it will be the teacher stated in the table above only.*

We appreciate your co-operation in making time to attend an appointment on the set dates above. If for any reason you are unable to make the dates given, please let us know.

Yours sincerely,

Paula Carlton  
Headteacher

