

# Downton Church of England VA Primary School

Gravel Close, Downton, Salisbury, Wiltshire SP5 3LZ

Telephone: 01725 510556

Email: [admin@downton-pri.wilts.sch.uk](mailto:admin@downton-pri.wilts.sch.uk) Website: [www.downton-pri.wilts.sch.uk](http://www.downton-pri.wilts.sch.uk)

Headteacher: Mrs Paula Carlton BA (Hons) QTS NPQH

Deputy Headteachers: Mrs A Bates BA (Hons) QTS & Mrs M Ford BA (Hons) QTS



Wednesday 13<sup>th</sup> March 2024

Dear Parents/Guardians,

I hope this letter finds you well. I am writing to inform you of some changes within our school community that will take effect at the end of this term.

Mrs. Bates, who currently serves as one of our deputies at Downton Primary School, will be stepping down from her role at the end of this term, to pursue a less senior position at another school. Since joining us in January 2021, Mrs. Bates has been an integral part of our school community. Her contributions have made a significant difference to both our team and the provision we offer.

Her decision to transition to a less senior role has been driven by her desire to prioritise her family, particularly while her children are still young. While we are saddened by Mrs. Bates' departure, we understand and respect this decision.

During her time with us, Mrs. Bates has demonstrated unwavering dedication, exemplary leadership, and a genuine passion for the well-being and academic success of our everyone in our community. Her presence, expertise, and infectious enthusiasm have enriched our school community in countless ways, and she will be dearly missed by students, staff, and parents alike.

Please join me in expressing our heartfelt gratitude to Mrs Bates for her outstanding contributions to our school and in wish her all the best as she embarks on this new chapter of her life. We are immensely grateful for her dedication, leadership, and the positive impact she has had on our school community.

As we move forward, rest assured that we remain committed to providing the highest quality education and support for your child. Whilst Mrs. Bates' departure marks the end of an era, it also presents an opportunity for new beginnings and growth within our school community.

Should you have any questions or concerns regarding this transition, please do not hesitate to contact me directly. Thank you for your continued support and understanding.

Warm regards,

Paula Carlton  
Headteacher



Young Carer Friendly Award  
Education

